

**Personnel Committee
Special Meeting**

Tuesday, May 23, 2017

at 10:00 a.m.

held at the

Connecticut Lottery Corporation
777 Brook Street
Rocky Hill, Connecticut 06067

Committee Members: Ms. Natasha Pierre, Chairperson; Ms. Margaret Morton, Mr. Michael Thompson, (via teleconference) and Mr. James Heckman, (via teleconference).

Other Attendees: Ms. Chelsea Turner, Interim President & CEO, and Ms. Jane Rooney, Director of Human Resources.

Call to Order: Ms. Pierre called the meeting to order at 10:05 a.m.

- I. Approval of Minutes:
On a motion made by Mr. Thompson, seconded by Mr. Heckman, and unanimously approved, the minutes of the April 18, 2017, Special Personnel Committee meeting were approved.
- II. Annual Review of CLC Policies:
As done annually, the Committee reviewed the following policies: Life and Disability Insurance Policy, Retirement Plan Contribution Policy, Managerial and Confidential Tuition Reimbursement Policy, and the Paid/Accrued Leave Policy and Procedure for Management. No changes or updates were made since the last review.
- III. Annual Review of Compensatory Time:
As done annually, the Committee reviewed the Compensatory Time report which showed zero balances for all managers. Managers are expected to work flexible schedules in order to accomplish corporate goals, which eliminates compensatory time unless extraordinary circumstances occur.
- IV. Executive Session:
On a motion made by Ms. Morton, seconded by Mr. Thompson, and unanimously approved, the Committee moved to Executive Session at 10:09 a.m. for the purpose set forth in the agenda. Ms. Turner and Ms. Rooney were invited to stay for Executive Session.

The Committee reconvened in regular session at 10:24 a.m. No votes or actions were taken during Executive Session.

V. New Business:

Review and Possible Action Re: Adoption of Management Compensation Plan for FY'18

On a motion made by Mr. Thompson, seconded by Ms. Morton, and approved by all Committee members, it was:

“Resolved that, the Personnel Committee hereby recommends to the Board of Directors the adoption of the FY'18 Management Compensation Plan, which is the same as the FY'17 Management Compensation Plan with no changes to salary ranges. The plan includes one additional position of a Director of Marketing.”

Review and Possible Action Re: Review of Management and Sales Compensation Plans for FY'18

On a motion made by Ms. Morton, seconded by Mr. Heckman, and approved by all Committee members, it was:

“Resolved, that, the Personnel Committee hereby recommends to the Board of Directors the suspension of the corporation's incentive compensation plans for FY'18.

VI. Adjournment:

On a motion made by Ms. Morton, seconded by Mr. Thompson and unanimously approved, the meeting adjourned at 10:29 a.m.

Respectfully submitted,

By: Jane M. Rooney
Director of Human Resources
Connecticut Lottery Corporation